



## Green Operator Program

The Port of Virginia Green Operator Program provides funds to replace older vehicles with ones with more emission-efficient engines, provides funds to retrofit older trucks with tailpipe technologies and recognizes partners for achieving goals that reduce air pollution and greenhouse gases associated with the transport of cargo through The Port of Virginia.

### Replacement - Application and Instructions

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Applicants have 60 days to complete the application process. If all required information has not been provided within that time, then the application will be closed. The applicant then must wait six months before starting the application process over.

#### Eligible Applicants

- Applicants must provide drayage truck services to The Port of Virginia facilities.
- Independent contractors as well as fleet owners may apply.
- Applicants must have owned the truck for at least one year to be eligible.
- New equipment must be purchased and old equipment scrapped only when advised to do so by EcoLogix. The new truck must be purchased after you have been accepted into the program. If the truck is purchased before acceptance into the program it will not be an eligible purchase.

#### Eligible Trucks

- Trucks must be engine model year 2006 or older, Class 8 vehicles with a GVWR of 33,000 pounds or more.
- Trucks must have been owned for at least one year, verified by date on title.
- Trucks must be drivable on the date that it is scrapped.
- The truck must be free of any liens.
- Old trucks will be required to be scrapped. Any proceeds from the scrap metal will be applied toward the purchase of the new truck.

#### General Requirements for Applications

- Complete applications will be reviewed on a first-come first-served rolling basis. Incomplete applications will not be considered.
- Complete applications must include the following:
  - A copy (front and back) of a valid identification card from The Port of Virginia.
  - A copy (front and back) of a Transportation Worker Identification Card (TWIC).
  - A copy of the current truck title and registration.
  - Model year of the truck engine must be 2006 or older (verified by date on title). Preference will be given to trucks with 1997 and older engines.
  - Proof of insurance
  - A photograph of the current truck with license plate clearly legible.
  - Certification that the truck to be replaced is operational and being used to transport cargo for The Port of Virginia facilities.
  - Letter for preapproval for funding the remainder of the vehicle.
- Type or print legibly all items except the signature in Section IV.
- Printed applications must be in black or blue ink.

- If you need space for additional information, attach additional sheets of paper. Write the owner's name on each additional sheet and attach to the application.

If applying for more than one truck, please provide the information below for each truck requested.

### Green Operator Application Check List

1. \_\_\_\_\_ Provide a signed and completed application to the Green Operator Program.
2. \_\_\_\_\_ Provide a copy of a valid Virginia Port of Virginia identification card (front & back) and TWIC card (front and back).
3. \_\_\_\_\_ Provide a copy of the Department of Motor Vehicles title or registration for the vehicle(s) to be replaced. Both may be requested if deemed necessary by program administrators. Program administrators may also request the bill of sale be notarized.
4. \_\_\_\_\_ Provide proof of insurance for the truck to be replaced.
5. \_\_\_\_\_ Provide photograph of truck to be replaced with license plate clearly visible.
6. \_\_\_\_\_ Letter of preapproval for financing.

### Green Operator Check List (after application is approved)

1. \_\_\_\_\_ Provide pictures of the old truck before and after scrappage and proper documentation from a scrap company (*only when instructed*).
2. \_\_\_\_\_ Provide both DMV title AND invoice for new truck (*only when instructed*).

### Complete and Submit Application To

VA Green Operator Program  
c/o Susan Stephenson, EcoLogix Group  
PO Box 1061  
14800 York Rd  
Sparks Glencoe, MD 21152

Please address questions to the truck hotline at 804-482-1790.

**I. Company Information** (Please type or print legibly.)

Please circle which facilities you serve: NIT VIG PMT NNMT RMT VIP		
Company Name:		Employer Identification Number :
Registered Owner:		ICC/DOT/MC#:
Authorized Representative:		Virginia Port ID #:
Type of Business (Licensed Motor Carrier or Independent Owner Operator):		
Name of company you are leased to (if owner-operator):		
Is your business classified and registered as a Minority Owned or Women Owned Small Business? ___ Yes ___ No (If yes, please provide your certification number: _____)		
Number of Employees (Independent Owner Operator will most likely be 1):		
Name of Truck Driver (if other than Owner):		
Driver's License # (of Owner Operator or Truck Driver):		
Registered Owner's Street Address:		
City:	State:	Zip Code:
Telephone:		Fax:
E-mail Address:		

**II. Vehicle Information**

(If applying for more than one truck please provide the information below for each truck requested.)

**Truck Information**

Truck Make:		Truck Model:	
Truck Year:	GVWR (lbs.):	# of Axles:	
Vehicle ID Number (VIN):			
Truck License Plate Number:		Licensing State:	

**Engine Information**

Engine Make:	Engine Model Year:
Engine Model:	Horsepower:
Engine Serial #:	Engine Family Name:
Fuel Type (Diesel, CNG, LNG, etc.):	

**Operational Information**

Does Your Odometer Work? ___ Yes ___ No	Current Odometer Reading: _____ ___ Place a check here if this reading is an estimate. ___ Place a check here if this odometer has rolled over and please indicate number of times: _____
Date of Odometer Reading:	
Annual Miles (Jan. 1-Dec. 31, 2014):	
Years Truck Owned:	Title Number :
Is your truck currently in operation or is it sitting?	
What is the average number of hours (per day) that your truck spends idling (engine running but truck not moving)? _____ Hours per day	
Over the past two years:	
What is the average trip number made to The Port of Virginia facilities? _____ Trips per week	
What is the average number of days that you have driven this truck for work? _____ Days per week	
Has the truck transported cargo to/from The Port of Virginia facilities regularly? _____ (Yes or No)	
What do you typically haul? ___ Containers ___ Dry Bulk ___ Liquid Bulk ___ Break Bulk	

**Lien Information**

This vehicle being replaced is free and clear of all liens (Yes or No): \_\_\_\_\_  
(If you answered “No”, you agree to pay off all indebtedness, receive lien releases and deliver a clear certificate of title free of any and all liens as a condition to delivery of your old truck for scrappage and receipt of grant funds for a replacement truck.)

**III. Notice of Obligations** (Please read and initial next to each item)

I do hereby certify the following:

1. \_\_\_\_\_ That I have reviewed and understand the application, including this Notice of Obligations, and that all of the information I have submitted is true and correct.
2. \_\_\_\_\_ That I will not submit any other applications for funding of this same truck(s) under this program.
3. \_\_\_\_\_ That Program funds were not used to previously upgrade the equipment identified in this application.
4. \_\_\_\_\_ That I will make the old truck available for pre-award inspections and destruction and make the new truck available for inspection after the award is made.
5. \_\_\_\_\_ That neither the truck owner nor the truck has any outstanding violations of The Port of Virginia regulations.
6. \_\_\_\_\_ That I have already paid or otherwise settled all outstanding violations against the old truck.  
(Applicants with outstanding violations at the time of the application will be ineligible for funding during the current round of solicitations but may reapply in subsequent solicitation periods.)

**IV. Company Commitment**

**The applicant for funding assistance must sign this document.**

I certify that I am the authorized representative of the company applying for the funding and that the information provided herein is true, accurate and complete to the best of my knowledge and belief.

Name:

Title:

Date:

Signature:

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(Note: Original signature required.)

**A special thanks to our funding partners**

The Green Operator Program developed by The Port of Virginia offers truck owners low-cost financing and rebate incentives to purchase diesel trucks with more emission-efficient engines or retrofit options for older models.

The Port of Virginia, through grants from the US Department of Transportation, the Virginia Department of Transportation, and the Hampton Roads Transportation Planning Organization has committed funding to expand the program's reach and impact.