



The Port of Virginia's clean engine program

Application and Instructions

The Port of Virginia Green Operator Program provides funds to replace older vehicles with ones with more emission-efficient engines and recognizes partners for achieving goals that reduce air pollution and greenhouse gases associated with the transport of cargo through The Port of Virginia.

Applicants have 30 days to complete the application process. If all required information has not been provided within that time, the application will be closed, unless an extension has been agreed to.

New equipment must only be purchased after you have been accepted into the program AND only when instructed to do so by the Green Operator project manager EcoLogix Group. If the truck is purchased before acceptance into the program OR before directed by program staff it will not be an eligible purchase.

The truck being replaced must be scrapped. Preference is for the truck to be scrapped at a commercial scrappage facility. If the applicant prefers to self-scrap, the scrappage must be witnessed by program staff and the owner must provide a copy of a salvage title along with the scrappage photos.

Lease-to-Own Funding

Lease-to-Own Funding arrangements are not eligible for program funding. The replacement truck must be purchased in whole or through a traditional funding loan. Staff will confirm funding plans with accepted applicants.

Eligible Applicants

- Independent Owner Operators as well as Fleet Owners may apply.

Trucks Eligible To be Replaced

- Provides drayage service to The Port of Virginia facilities.
- Must be operable.
- Engine model year 2009 or older, Class 8 vehicles with a GVWR of 33,001 pounds or more.
 - Trucks with an engine model year of 2010 or newer can be replaced if the newer truck has an engine model year of 2021 or newer.
- Owned by the applicant for at least two years, verified by date on title.
- Truck must have been used at least 7,000 miles over each of the prior two years.
- Operable on the date that it is authorized for scrappage.
- Have current vehicle registration and proof of valid insurance coverage.
- Must be free of any liens.
- The truck must be able to drive forward and backward at least 25 feet. Please click [HERE](#) for a sample operational video and engine photo requirements.
- For trucks that have serviced Port of Virginia facilities in the past but may currently be idle due to unforeseen circumstances; e.g. loss of dedicated driver, freight volume decline, etc., considerations for acceptance into the program may be given based on previous history of servicing Port of Virginia facilities. Applicant must still agree to use the new truck to continue to service Port of Virginia facilities for two-years following the purchase date and must make at least 100 port visits/year for each of those years.

General Requirements for Applications

- At this time, the program is allowing multiple truck replacements per company. Incomplete applications will not be considered. Please reference the checklist below. Type or print legibly all items except the signature in Section IV.
- Printed applications must be in black or blue ink.
- If you need space for additional information, attach additional sheets of paper. Write the owner's name on each additional sheet and attach to the application.

Green Operator Application Check List

1. _____ Provide a signed and completed application to the Green Operator Program.
2. _____ Provide a copy of a valid TWIC card (front and back)* as well as a PRO-PASS report going back a minimum of 6 months
3. _____ Provide a copy of the Department of Motor Vehicles title AND a valid registration for the vehicle(s) to be replaced.
4. _____ Provide proof of valid insurance for the truck to be replaced.
5. _____ Provide photographs of truck to be replaced with license plate clearly visible.
6. _____ Provide a video showing the truck is operable and a photo of the engine tag/serial number.
7. _____ Provide letter of preapproval for financing.

*The Port of Virginia is transitioning away from issuing physical Port ID cards. We will confirm the TWIC card is linked to your Port ID.

With video capabilities on smart phones, tablets and other devices, we feel this will not place an unnecessary burden on the applicants and will further strengthen equipment verification. If this does present a challenge, please contact the program administration staff to discuss options, which may include scheduling a site visit that may add to the application processing time.

Green Operator Check List (after application is approved)

1. _____ Provide the engine family number to program staff BEFORE you purchase the new truck or scrap the old truck. Staff will confirm the proposed new truck meets program requirements and then authorize purchase of the new truck and scrapping of the old truck.
2. _____ Confirm if the truck will be scrapped at a commercial scrap yard or you intend to self-scrap. If self-scrapping, the scrapping process must be witnessed by program staff.
3. _____ Once you have been authorized by EcoLogix Group to scrap your vehicle, provide photos of the truck immediately prior to and after scrapping, along with proper documentation from the commercial scrap yard. If the applicant prefers to self-scrap, the scrapping must be witnessed by program staff and the owner must provide a copy of a salvage title along with the scrapping photos.
4. _____ Once the new truck has been purchased, please provide the registration, title and invoice (Bill of Sale) for the new truck.

Service Requirement (post-award)

The Green Operator Program requires participants that receive a rebate for the purchase of a new truck to continue to service Port of Virginia facilities for two years after the new truck has been purchased and must make at least 100 port visits/year for each of those years.

The penalty for noncompliance:

Depending on the circumstances, this could constitute an event of default. If an applicant fails to meet the 100-trip requirement in the first 12 months, 100 percent of the grant incentive shall be refunded by the applicant. If an applicant

fails to meet the 100-trip requirement in the second 12 months, 50 percent of the grant incentive shall be refunded by the applicant. If an applicant fails to meet the trip requirement due to a reasonable extenuating circumstance, the requirement may be waived for the year the infraction occurs at the sole discretion of the Virginia Port Authority.

Complete and Submit Application To

VA Green Operator Program
c/o Ed Mihalski, EcoLogix Group
PO Box 4
Kensington, Maryland 20895

Please address questions to the truck hotline at 804-482-1790.

I. Company Information (Please type or print legibly.)

Please circle which facilities you serve: NIT VIG PMT NNMT RMT VIT			
Company Name:		Employer Identification Number:	
Registered Owner:		ICC/DOT/MC#:	
Virginia Port ID #:			
Type of Business (Licensed Motor Carrier or Independent Owner Operator):			
Name of company you are leased to (if owner-operator):			
Is your business classified and registered as a Minority Owned or Women Owned Small Business? ___ Yes ___ No (If yes, please provide your certification number: _____)			
Number of Employees (Independent Owner Operator will most likely be 1):			
Name of Truck Driver (if other than Owner):			
Driver's License # (of Owner Operator or Truck Driver):			
Registered Owner's Street Address:			
City:		State:	Zip Code:
Telephone:		Fax:	
E-mail Address:			

II. Vehicle Information

Truck Information

Truck Make:		Truck Model:	
Truck Year:	GVWR (lbs.):	# of Axles:	
Vehicle ID Number (VIN):			
Truck License Plate Number:		Licensing State:	

Engine Information

Engine Make:		Engine Model Year:	
Engine Model:		Horsepower:	
Engine Serial #:		Engine Family Name:	
Fuel Type (Diesel, CNG, LNG, etc.):		Is this the original engine from the truck?	

Operation Information

Does Your Odometer Work? ___ Yes ___ No		Current Odometer Reading: _____	
Date of Odometer Reading:		___ Place a check here if this reading is an estimate.	
Annual Miles: <small>The vehicle must have logged at least 7,000 miles per year for the 2-year period immediately prior to the application date</small>		___ Place a check here if this odometer has rolled over	
Years Truck Owned:		Indicate number of times: _____	
Title Number:			
Is your truck currently servicing Port of Virginia facilities?			
If yes, please provide evidence of recent service.			
What is the average number of hours (per day) that your truck spends idling (engine running but truck not moving)? _____ Hours per day			
Over the past two years:			
What is the average trip number made to The Port of Virginia facilities? _____ Trips per week			
What is the average number of days that you have driven this truck for work? _____ Days per week			
Has the truck transported cargo to/from The Port of Virginia facilities regularly? _____ (Yes or No)			
What do you typically haul? ___ Containers ___ Dry Bulk ___ Liquid Bulk ___ Break Bulk			

Lien Information

This vehicle being replaced is free and clear of all liens (Yes or No): _____
(If you answered "No", you agree to pay off all indebtedness, receive lien releases and deliver a clear certificate of title free of any and all liens as a condition to delivery of your old truck for scrappage and receipt of grant funds for a replacement truck.)

III. Notice of Obligations (Please read and initial next to each item)

I do hereby certify the following:

1. _____ That I have reviewed and understand the application, including this Notice of Obligations, and that all of the information I have submitted is true and correct.
2. _____ That I will not submit any other applications for funding of this same truck(s) under this program.
3. _____ That I will make the old truck available for pre-award inspections and destruction and make the new truck available for inspection after the award is made.
4. _____ That neither the truck owner nor the truck has any outstanding violations of The Port of Virginia regulations.
5. _____ That I have already paid or otherwise settled all outstanding violations against the old truck. (Applicants with outstanding violations at the time of the application will be ineligible for funding during the current round of solicitations but may reapply in subsequent solicitation periods.)
6. _____ That the new truck to continue to service Port of Virginia facilities for two years after the new truck has been purchased and must make at least 100 port visits/year for each of those years. Otherwise, and depending on the circumstances, this could constitute an event of default. If an applicant fails to meet the 100-trip requirement in the first 12 months, 100 percent of the grant incentive shall be refunded by the applicant. If an applicant fails to meet the 100-trip requirement in the second 12 months, 50 percent of the grant incentive shall be refunded by the applicant. If an applicant fails to meet the trip requirement due to a reasonable extenuating circumstance, the requirement may be waived for the year the infraction occurs at the sole discretion of the Virginia Port Authority.
7. _____ That I will apply a Green Operator decal on my new truck purchased with program funds for a period of 2 years after purchase. Program provides the decals.

IV. Owner Commitment

Printed applications must include the truck owner’s signature and online applications can only be submitted by the truck owner.

Investing Public Funds / Maintaining Public Trust

Intentional falsification of information provided by an applicant with the specific intent to avoid meeting any aspect of the program’s requirements may lead to the individual being prosecuted to the extent allowed under law and may be used as an adverse factor in regards to future applications for rebate awards.

The Virginia Port Authority is committed to the integrity of the program and encourages reporting of any known concerns involving any aspect of the program especially related to suspected fraudulent activity. Visit <https://www.oig.dot.gov/hotline> for more information on suspected fraud.

The truck owner must be the applicant for funding assistance and must sign this document.

I hereby certify under penalty of perjury from my personal knowledge both that I am the lawful owner of the vehicle(s) identified in this application applying for the funding, and that all information provided in this application is true, accurate and complete.

Name: _____

Title: _____

Date: _____

Signature:

(Note: Original signature required.)

A special thanks to our funding partners

The Green Operator Program developed by The Port of Virginia offers truck owners rebate incentives to purchase diesel trucks with more emission-efficient engines.

The Port of Virginia, through grants from the US Department of Transportation, the Virginia Department of Transportation, and the Hampton Roads Transportation Planning Organization has committed funding to expand the program’s reach and impact.